

TENANCY APPLICATION FORM



Morris Bros Real Estate Pty Ltd
49 Reid Street
Wangaratta Victoria 3677

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PERSONAL DETAILS:

Title: First Names: _____
Last Name: _____
Date of Birth: / / Age: _____
Drivers License No.: _____
Home Phone: Work Phone: _____
Mobile: _____
Email: _____

PROPERTY DETAILS:

Preference 1: _____
Preference 2: _____
Lease Term: 6 Months 12 Months
Proposed Start Date: _____
No. of Applicants to Occupy the Property: _____
Names of other applicants : _____

Children: Age(s): _____
Do you have any Pets: YES / NO _____
If yes, please specify: _____

NEXT OF KIN (NOT LIVING WITH YOU):

Name: _____
Relationship: _____
Phone No: _____
Address: _____

ID (100 POINTS REQUIRED):

Drivers License 50 pts	Copy of gas/water/electricity account: 30 pts
Proof of Age 50 pts	Copy of mobile phone account: 20pts
Passport 50 pts	Concession Card 10pts
Medicare Card 20 pts	Student ID card 10pts

DECLARATION:

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees for this application;
- (c) My current and past employers;
- (d) Any person who maintains any record, listing or database of defaults by tenants; And I authorise and consent to each of those persons providing requested personal information about me to the Agent. If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I apply for in the future in accordance with S439 of the Residential Tenancies Act (1997).

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Make a decision whether or not to accept this tenancy application
- (b) Communicate with the owner and select a tenant
- (c) Prepare lease/tenancy documents
- (d) Allow trades people or other persons authorized by Morris Bros to contact me for the purposes of carrying out inspections, valuations, appraisals, repairs and/or maintenance on a property tenanted by me.
- (e) Lodge/claim/transfer to/from Bond Authority
- (f) Refer to tribunals/Courts & Statutory Authorities (where applicable)
- (g) Undertake and/or enforce legal process/decisions of a Tribunal/Court and/or Statutory Authority (where applicable).
- (h) Refer to collection agents/lawyers (where applicable)
- (i) Complete credit check with TICA default tenancy database
- (j) Transfer water account details into my name

I am aware that if personal information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that Morris Bros Real Estate Privacy Policy contains information about access to the personal information that Morris Bros holds about me.

ACCEPTANCE OF TERMS OF TENANCY

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the application is unsuccessful or should the premises not be available for occupation on the due date for whatever reason.

- I acknowledge that it is the tenants responsibility to check with the telephone provider before proceeding with the tenancy to confirm the status of the telephone line
- I acknowledge that the tenant is responsible for connection and payment of gas, electricity, telephone and water usage. The tenant is also responsible for ensuring the main switch is in the off position for power connection.
- I acknowledge that the premises are a "Smoke Free Zone" and will ensure that I, other occupants and/or invitees do not smoke inside the premises
- I acknowledge that I have read and understood the privacy statements contained on this application form
- I confirm this application is submitted on the basis that future rent is paid by direct debit.
- I consent to receiving Residential Tenancies Act Section 439 information via the means of an electronic communication.
- Should the owner accept this application, I confirm that the lease must be signed & full payment made within 48 hours or the owner reserves the right to withdraw their acceptance and offer the property to other applicants.
- I confirm that I have personally inspected the property & it was in a reasonably clean condition at the time of inspection and I accept the property in the current condition. If this is not the case, please indicate any items you would like attended to prior to commencement of tenancy. (You hereby acknowledge that these items are subject to the owner's approval).

DATABASE NOTIFICATION

Morris Bros Real Estate utilise the following residential tenancy database company to check the tenancy history of all applicants. If you wish to contact this organisation, their details are:

TICA 1902 220 346

www.tica.com.au

I confirm that I have been notified of the tenancy database contact details & the reasons for use.

SIGNATURE

DATE

APPLICANT HISTORY:

CURRENT ADDRESS:

Period at this Address: Years: Months:

Please Circle ONE option below:

Renting / Own Home / Living with family or friends

If currently renting, or staying with family/friends, please provide following details:

Name of Landlord/Agent:

Landlord/Agents Phone Number:

Rent Per Week:

Reason for Leaving:

If Home Owner, is current home to be (choose one):

Sold / Rented / Retained / Other

Please provide following details:

Selling OR Managing Agent:

Sale Price OR Rental Return/week:

Reason for Leaving:

PREVIOUS ADDRESS:

Please Circle ONE option below:

Renting / Own Home / Living with family or friends

Period at this Address: Years: Months:

Name of Landlord/Agent:

Name of Selling Agent:

Phone Number:

Rent Per Week:

Reason for Leaving:

PERSONAL REFEREES (NOT RELATED TO YOU):

1. Reference Name:

Occupation:

Relationship:

Phone Number:

2. Reference Name:

Occupation:

Relationship:

Phone Number:

CURRENT EMPLOYMENT DETAILS:

Place of Employment:

Occupation:

Circle One Option: Full Time / Part Time / Casual / Self-Employed

Name of Contact Person (Accountant if self-employed):

Contact Phone Number:

Length of Employment: Years Months

Net Income: \$ Per

PREVIOUS EMPLOYMENT DETAILS:

Place of Employment:

Occupation:

Name of Contact Person:

Contact Phone Number:

Length of Employment: Years Months

Net Income: \$ Per

CENTRELINK BENEFITS/OTHER INCOME:

Type of benefit:

Net Income: \$ Per

DETAILS IF CURRENTLY STUDYING:

Place of study:

Name of course & Length:

Contact Name & Phone:

Source of Income:



myconnect is a FREE and easy to use utility connection service



Yes, Please Contact Me

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Tick here to opt out

PLEASE NOTE: Should your application be successful, you will be required to sign a lease within 24 hours of approval.